

RECYCLING GRANT APPLICATION
ARKANSAS DEPARTMENT OF ENVIRONMENTAL QUALITY

Date: July 01, 1999 Pre-Approval Number MCO 00-99

Amount Requested: \$ \$10,916.00 (see attached Change Order #01 as amount is different on pre-application)

1.0 APPLICANT INFORMATION

- 1.1 Name of Applicant *(Identify the entity applying for the grant. This may be a city, county, municipality, etc.)*
Mississippi County Regional Solid Waste Management District (MCRSWMD)
- 1.2 Contact Person *(Name the person that will be available to answer questions regarding this grant.)*
Robbin Gillham, Administrative Assistant
- 1.3 Mailing Address *(Complete all elements of the address, including telephone numbers. This is the address to which correspondence will be sent.)*
200 W. Walnut, Room 204
City Blytheville County Mississippi County
State Arkansas Zip Code 72315
Telephone (870) 763-3212 Fax (870) 763-0150

2.0 PROJECT INFORMATION

- 2.1 Grant Category: Check One *(Identify the type of project for which the grant funds will be used.)*
- | | |
|--|--|
| <input type="checkbox"/> Planning | <input type="checkbox"/> Market Development |
| <input type="checkbox"/> Recycling Equipment | <input type="checkbox"/> Education |
| <input type="checkbox"/> Composting Equipment | <input type="checkbox"/> Transfer Station / Recycling Center |
| <input checked="" type="checkbox"/> Administrative | |
- 2.2 Project Location *(Identify the location of the project.)*
Mississippi County RSWMD office (i.e. County Judge's office)

2.3 Project Description *(Give specific details when describing the project for which grant funds will be used.)*

Administrative funds requested will be used for expenses incurred by the MCRSWMD such as: 1) Grant Administrator Salary supplement 2) Postage and other administrative expenses incurred by the district office relating to recycling. 3) It is the District Boards desire to be well informed of the activities and information distributed by ADEQ as it relates to recycling. Therefore, we are requesting that a portion of the Administrative grant be used for set up of Internet access.

2.4 Write a general statement taken from the RSWMD Plan that demonstrates the project is compatible with the Plan. *(Write a statement demonstrating the planned project funded by grant proceeds is compatible the RSWMD Plan. Identify the page in the Plan from which the statement was taken.)*

1994 Plan page 128 - At the present the Districts revenue resources include Recycling grants. Administrative funds are essential for payments for the administrative workload by the Mississippi County RSWMD administrator.

2.5 If existing equipment serves the project area, provide justification why this project is not a duplication of services. *(Identify whether the proposed project is a duplication of services, or is in competition with the private sector. In the case of a private sector conflict, a statement of cooperation or acceptance from the entity affected is recommended.)*

Re: Internet Access — There is no access in the MCRSWMD office.

Other office expenses are ongoing.

2.6 Briefly describe the plan for actively developing a recycling program within three years following the date the grant is awarded, including the plan to market materials collected. *(These conditions are imposed on all grantees in A.C.A. §8-6-610. Describe, in detail, the recycling plan to be developed in three years. Use separate sheet if necessary.)*

The MCRSWMD approach to the administration of the District's solid waste is to manage and coordinate the efforts of local governments in the short term, toward the long-term goal of District control of the waste stream. This approach is to facilitate recycling efforts. The District's long-term goal is to create stable recycling systems for recyclable materials generated within the District and to utilize local resources for processing and marketing these recyclables and composted materials. This goal ensures long term success because of already established facilities.

2.7 Does the applicant hold current environmental permits issued by the State of Arkansas? *(Identify if the entity holds current environmental permits issued by the State of Arkansas. Any such permits will typically be issued by the Arkansas Department of Environmental Quality (ADEQ) or will be issued by the United States Environmental Protection Agency (US EPA)*

Yes No NONE REQUIRED

- Metals
- Newspaper
- Corrugated Cardboard
- Other (Specify) N/A
- Office Paper
- Glass
- Plastic
- Used Motor Oil
- White Goods
- Managed Yard Waste

source for the continuation of this project and explain how it will support the program after grant monies have been expended.

- Local Sales Tax
- Mandatory User Fees
- Solid Waste Assessment
- Other (Specify) Limited available County funds
- Sale of Recycled Material
- Landfill Tipping Fees
- Grant Funds

2.10 Will grant funds pass through applicant to an agent?

- Yes No

If yes, explain the services to be rendered. ("Pass through" refers to funds going to entities or agents in the private or non-profit sector, not cities and counties in the RSWMD. Identify whether grant funds will be "passed through" the applicant to an agent, and describe the services to be rendered by the agent.)

N/A

2.11 Attach proof of publication and public comments received regarding the grant request. (The public must be notified of recycling grant requests made in this application. Attach proof of publication of a public notice announcing this grant request, and any comments received during the comment period. See attachment "A" for an example.)

2.12 Projected beginning date (Anticipated date the project will start): August 1, 1999 (or as grant funds are received)

2.13 Projected completion date (Anticipated date the project will be finished) : June 30, 2000

For Office Use Only	
FIN _____	GOV _____

Robin L. Gillham / Admin.

Applicant and Title
Steve McGavin
 RSWMD Board Chairman

 Chief, Customer Service

**ESTIMATE
INCOME AND EXPENSES**

MCO 01-99

Applicant MCRSWMD Office

Grant Amount \$10,916.00

Grant Expenditures

SOLID WASTE PLANNING	
RECYCLING EQUIPMENT	
COMPOSTING EQUIPMENT	
ADMINISTRATIVE COSTS	\$10,916
MARKET DEVELOPMENT	
TRANSFER STATIONS	
EDUCATION/PUBLIC AWARENESS	
OTHER	
GRANT AMOUNT TOTALS	\$10,916

PROJECTED OPERATING EXPENSES FOR THIS PROJECT

	YEAR 1	YEAR 2	YEAR 3
RENT			
INSURANCE			
SUPPLIES, postage, printing	\$ 100		
MAINTENANCE			
TRANSPORTATION			
SALARIES	\$ 9,000		
EDUCATION			
PROJECTED LANDFILL COST			
UTILITIES, telephone (Internet)	\$ 1,000	\$ 600	\$ 600
OTHER (Administrative)	\$ 816		
TOTAL OPERATING EXPENSE	\$10,916	\$ 600	\$ 600

CAPITAL EXPENSES

BUILDINGS	
EQUIPMENT	
LAND	
OTHER	
TOTAL CAPITAL COST	

REVENUE TO CONTINUE PROGRAM

	YEAR 1	YEAR 2	YEAR 3
SALES TAX			
MANDATORY USER FEES			
SOLID WASTE ASSESSMENT			
TIPPING FEES			
OTHER (County Funds)	\$ 0	\$ 600	\$ 600
SALE OF RECYCLED MATERIAL			
GRANTS	\$10,916		
TOTAL REVENUE NEEDED	\$10,916	\$ 600	\$ 600

MINIMUM CONDITIONS OF GRANTS

The following items are not eligible for funding from grant proceeds: Taxes, reimbursement of funds, retroactive purchases, legal fees, licenses or permits, land acquisition, or vehicle registration.

All grantees using grant funds to construct permanent facilities with an estimated cost equal to or greater than \$50,000 must have design plans approved by a professional engineer unless otherwise approved by the department.

Equipment or services purchased with an estimated cost equal to or greater than \$10,000 must be advertised in an area newspaper of general circulation For competitive bidding or request for proposals (RFP).

Boards shall require grantees to maintain adequate internal controls utilizing generally accepted accounting procedures to document that grant expenditures are made in accordance with the project budget.

Changes may be made to the approved grant project only if the change order form is filled out and approved by the RSWMD and the department. If the change order form alters the eligible category or drastically changes the project, then a public notice on the proposed changes must be published in a newspaper of general circulation in the affected area.

Grantees must develop the recycling program presented in the application within three years following the grant award. In addition, boards have the responsibility to establish or designate at least one adequate recyclable materials collection center in each county.

The board shall ensure that adequate revenue sources for continuation of the program be in place prior to the disbursement of grant funds.

Grantees must report to the RSWMD boards as directed by the department and the boards. The reports will be compiled by the boards and submitted to the department on a semi-annual basis due by April 1 and October 1 of each year.

Applicants must conform to all state laws on the purchase, use, or sale of equipment and facilities secured with grant funds.

For all projects that must be bid, boards shall submit copies of those bids. Copies of paid invoices on all equipment or services purchased with grant funds and copies of all canceled checks pertinent to the project must also be submitted to the department.

Boards shall make no disbursement of grant funds to applicants until the project has begun.

Thirty days prior to submission of a grant application, the applicant shall be required to insert in a newspaper of general circulation in the area affected a notice describing the applicant's grant request and soliciting written comments from the public. Proof of publication of the notice and copies of the comments shall accompany the grant application. (See examples)

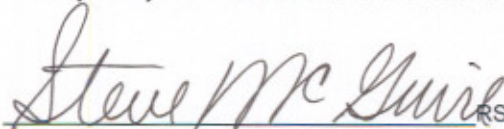
Funds for any grant project not started prior to the date that pre-applications for the next grant round are submitted to the department will be forfeited and become a part of the next grant round unless the project delay is approved by both the RSWMD and department.

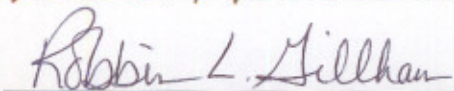
All grants are subject to the Department's Regulation 11.

All solid waste management districts shall file with the department a disclosure form as provided for in governor's proclamation EO-98-04. Grant recipients shall file disclosure forms with their regional solid waste management district.

This attachment, conditions of grants, is hereby a part of the grant approval package.

I hereby certify that I have read and understand the conditions of the grants as stated above.


RSWMD CHAIRMAN


APPLICANT

PROOF OF PUBLICATION

STATE OF ARKANSAS

County of Mississippi,

SS.

David Tennyson

states on oath that he is the publisher of the Blytheville Courier News, a newspaper published in the city of Blytheville, Mississippi County, Arkansas, that said paper has a bona-fide circulation in

said county and state; that the annexed Notice

was published for 1 time weeks successively, as follows:

First publication was in the issue of May 13

19 99, and the last publication was in the issue of _____

_____, 19____

[Signature]

Publisher.

Number squares _____ Printers Fee \$ 26.55

Received Payment _____

Sworn to before me this 13th day May, 1999

By [Signature]

My Commission Expires Feb 1 2002

PUBLIC NOTICE

The Mississippi County Regional Solid Waste Management District will submit grant applications to the Arkansas Department of Environmental Quality for grants from the State Recycling Fund in the amount of \$58,948.00. The applications for the 1999 grant round propose to utilize funds in the following ways: MCRSWMD \$10,916.00 - Administrative Purposes; City of Manila \$15,100.00 - Leaf Vacuum for composting; City of Blytheville \$15,100.00 - Leaf Vacuum for composting; Town of Etowah \$17,832.00 - Brush Chipper for composting. The pre-applications may be viewed at the District's office at the address below. Written comments may be sent to Robbin Gilham, Recycling Grant Coordinator, MCRSWMD, 200 W. Walnut, Rm 204, Blytheville, AR 72315. Written comments will be accepted from June 1 through June 30, 1999. Questions regarding the above may be directed to Robbin Gilham at (870)763-3212.

STEVE MCGUIRE
COUNTY JUDGE

1999 Recycling Grant Round MCRSWMD

No public comments were received. Rg.

INV# _____ ACCT# 01.42.474
VENDOR 2550